

CREATIVE COMPOSITION AFFIDAVIT

Include as required for designated event(s) for Regional Student Conventions

For all electronic entries, select the appropriate events, sign, and get designated signatures then scan or copy to be included with those (designated) entries. A copy of this signed creative composition affidavit must be included in each individual electronic event submission as specified in the early entry submission guide. Include the required data on this form, as you will not be submitting judging forms. In the case of group events, each student is still required to have individual and parent signatures. This form can also serve as a checklist as events are completed.

Date _____ Student's Name _____

- 220 Essay Writing: Title _____ Affidavit? Yes No
Theme _____
Number of Words _____ Outline? Yes No
- 221 Poetry Writing: Title _____ Affidavit? Yes No
Theme _____
- 222 Short Story Writing: Title _____ Affidavit? Yes No
Theme _____
- 223 Website Design: Title _____ Affidavit? Yes No
Website Address _____
- 224 Linear PowerPoint Title _____ Affidavit? Yes No
Theme _____
- 225 Non-Linear PowerPoint Title _____ Affidavit? Yes No
Theme _____
- 550 Music Composition MP3 file of the composition (file download or link)? _____
 Copy of Script (PDF) /Title _____ Affidavit? Yes No
- 551 Music Arranging MP3 file of the composition (file download or link)? _____
 Copy of Script (PDF) with Title Copyright owner permission? Affidavit? Yes No
- 627 Radio Program MP3 file of performance (file download or link)? _____
 Copy of Script (PDF) Type of Audience? _____
Title of Entry _____ Affidavit? Yes No
 Color photo simulating cast & technicians (identify each on photo)
- 628 Scripture Video Title _____ Affidavit? Yes No
 Video downloaded in proper format? Mock permission letters as required?
 Photos documentation identifying contestants preparing video, talent, releases, etc.?
- 630 A.C.E. Character Trait Video: Title _____ Affidavit? Yes No
 Video in proper format Mock letter documentation pics & paperwork as required?
- 603 Dramatic Monologue (Female) (not an early entry but CF28 required for written portion of preparation.

I, _____, affirm that the attached
Student's Name

Creative Composition entry/entries in the selected category/categories is/are my original work in its/their entirety.

Student's Signature

Supervisor's Signature

School Name

Parent's Signature

Early Entry Instructions for RSC (Upper Midwest and Great Lakes) – 5.0

When saving files for early entry submission follow the guidelines below. For group events specify by Group (A, B, etc.). To avoid tears later, make certain students are listed with their correct group designation in the registration program i.e., Group A, Group B etc. The default should be Group A. This will also be crucial when it comes to awarding medals. **For filenames: NoSpacesPlease!** Save Each **Event Entry** as: “Customer Number-Event Code-Name of Student”

Filename example for scripts: **29876-EW-A-SallyJones**

For the Creative Composition **Affidavit**: “Customer Number-Event Code-Name of Student-Affidavit”

Filename example for the affidavits: **29876-EW-SallyJones-Affidavit**

For every entry, individual or group, there will be at least two files – the “script” and the affidavit. The filename for each individual event is the same except for the addition of “affidavit”. This keeps files together for the judges and for tracking purposes. For radio and video events there would be the addition of a photo and the video events would also require a mock letter. Use the same naming format for these. NO Judges Forms are to be included for early entries.

Filename example for the **photo**: **29876-RP-GroupA-Photo**

Filename example for **mock letter**: **29876-SV-GroupA-MockLetter**

Use the codes listed below for the filenames as shown in samples above.

<u>Code</u>	<u>Event</u>	<u>Save “Script” As</u>	<u>Affidavit</u>	<u>Judges’ Form</u>
<u>Academics</u>				
PW	Poetry Writing	PDF	Scan (PDF) or pic (JPEG)	None
SS	Short Story Writing	PDF	Scan (PDF) or pic (JPEG)	None
EW	Essay Writing	PDF	Scan (PDF) or pic (JPEG)	None
<u>Music</u>				
MA	Music Arranging	PDF, MP3	Scan (PDF) or pic (JPEG)	None
MC	Music Composition	PDF, MP3	Scan (PDF) or pic (JPEG)	None
<u>Computer</u>				
WD	Website Design	Web Address in Affidavit	Scan (PDF) or pic (JPEG)	None
LP	Linear PowerPoint	PowerPoint Presentation	Scan (PDF) or pic (JPEG)	None
NP	Non-linear Powerpoint	PowerPoint Presentation	Scan (PDF) or pic (JPEG)	None
<u>Platform</u>				
RP=	Radio Program	MP3, PDF, JPEG	Scan (PDF) or pic (JPEG)	None
SV=	Scripture Video	MPEG-4, PDF, JPEG	Scan (PDF) or pic (JPEG)	None
CV=	Character Trait Video	MPEG-4, PDF, JPEG	Scan (PDF) or pic (JPEG)	None

All early entries are to be submitted electronically **by the designated deadline** for your particular convention. **Use the upload link in your registration program.** DO NOT mail or email any entries.

Please understand: Follow instructions below for Affidavits. Understand: handwriting the title and theme on the Creative Composition Affidavit before scanning and submitting it to your folder will not impact the judging of the event. The Creative Composition Affidavit is informational only. If it is not present or the information requested is not all listed the judging will be impacted but there is no neatness score for the affidavit that will cause a problem – it is merely required information for the judges and for tracking purposes.

Checklist for entries. The following is what is needed for each category:

Essay Writing (2 files)

1. The essay (PDF) document – You will need to include the title, theme, number of words and outline used to organize the essay at the beginning of your document or written on the Creative Composition Affidavit as you will not be submitting judges forms with early entries
2. One Creative Composition Affidavit (CF28) filled out. (Scan or snapshot acceptable)

Poetry Writing (2 files per entry)

1. The poem (PDF) document—Include the title and theme at the beginning of your document or on the Creative Composition Affidavit before scanning as you will not be submitting judges forms.
2. One Creative Composition Affidavit (CF28) filled out. (Scan or snapshot acceptable)

Short Story Writing (2 files per entry)

1. The short story (PDF) document—Include the title and theme at the beginning of your document or on the Creative Composition Affidavit before scanning.
2. One Creative Composition Affidavit (CF28) filled out. (Scan or snapshot acceptable)

Website Design (1 file per entry)

1. Creative Composition Affidavit (CF28) filled out. List the title and **website address** on the affidavit before scanning and attaching. Save filename and format as listed earlier.

PowerPoint (Linear and Non-linear) (2 files per entry)

1. The PowerPoint saved as a PowerPoint Presentation (ppt or pptx only). Do not save as a show, macro-enabled, template or anything except a ppt or pptx format.
2. One Creative Composition Affidavit (CF28) filled out **with title of entry and theme listed on the form**. (Scan or snapshot acceptable)

Music Composition and Music Arranging (4 files per entry)

1. An MP3 file of the music arrangement or composition.
2. Copy of the script saved as a PDF.
3. Creative Composition Affidavit (CF28) filled out with title. (Scan or snapshot acceptable). Note on Arranging: The copyright owner of the song should be contacted for permission to write an arrangement of his/her song.

Radio Program (4 files per entry)

1. The radio program performance saved as an MP3 file.
2. The radio program script saved as a PDF.
3. One Creative Composition Affidavit (CF28) filled out with title of entry and type of audience.
4. Color photo simulating cast and technicians (identify each cast member).

Scripture Video

1. The Scripture Video in the video format specified above.
2. A single PDF file with all the required paperwork of “mock” permission letters, photo and/or talent releases of those seen or heard in video. (Multi-page document is acceptable as needed)
3. A photo documenting contestants preparing the video (identify each contestant).
4. One Creative Composition Affidavit (CF28) filled out with title of entry listed.

A.C.E. Character Trait Video

1. The A.C.E. Character Trait Video in the video format specified above.
2. A PDF with all the paperwork of “mock” letters requesting permission from the publishers of any music or sound effects used in the video and photo/talent releases for all who are seen or heard on the video. (Multi-page document acceptable in the one file)
3. A photo documenting contestants preparing the video (identify contestants).
4. One Creative Composition Affidavit (CF28) filled out with title of entry listed.