

One of the ongoing resources available through A.C.E. to help you follow through on those important tasks that must be done is the [Spring Checklist](#). Key, year-end events, especially [awards](#) and [graduation](#) require thoughtful planning and advance preparation.



Honor your students by planning an Awards Program that will be the highlight of their school year. Make it the culminating event of the academic year by scheduling it close to the day you have chosen as the last day of school. Plan the program with emphasis on character, spiritual growth, and achievement. Scripture memory awards should be the pinnacle of the Awards Program.

Things to consider:

- Choose a theme that can be reflected in the decorations and awards.
- Invite your church family to attend.
- Invite prospective parents and community leaders to this showcase event.
- Encourage students to share their talents or work accomplished during the year.
- Recognize staff, assistants, parents, volunteers, and substitutes.

Preparing an Awards Program not only creates unforgettable memories but is also a great tool for promoting student incentive, school spirit, and community awareness.'

Refer to Procedures Manual I (item #75925), pages 120 and 121, for complete information.

GRADUATION PLANNING & OPTIONS

Links below are provided as a convenience to aid your search for the “trappings” associated with a formal graduation service as well as diploma and other options to enhance this special time of honor.

